

SECTION 3 OF THE VILLAGE OF CHEVY CHASE

P.O. Box 15070

Chevy Chase

Maryland 20815

301-656-9117

www.chevychasesection3.org

Section Permit Number: _____

Application Date: _____

Check one: (N) house construction _____
House addition _____
Fence _____

Other structure eg. patio, driveway _____
Sump pump, generator, AC unit _____
Dumpster or temporary storage unit _____

Application for Building Permit

Residents of all adjoining and confronting property must be notified of this application. The Council Building and Roads Representative must be advised if any neighbors immediately impacted by the construction have any concerns.

*Plans and specifications shall be submitted with this application for any alteration affecting the exterior dimensions of existing structures or for the construction of any new structures. **Specific plans for the control of storm water must be included if required.** A copy of the Montgomery County Building Permit, if required, must accompany this application. If you are constructing a fence, please provide a site plan specifying the location of the fence with respect to the property lines, its height, and the type of construction.*

1. Property owner(s): _____

Phone number(s): _____

2. Property street address: _____

Lot: _____ Block: _____

3. Address of owner(s) if different from above:

4. Purpose of construction or other building project or of use of dumpster or temporary storage unit:

5. If the modifications will be used for the conduct of business or for commercial or rental activities, please explain.

6. State how far the building or any portion of the projections thereof will be from the boundaries of the subject property.

7. Will the construction require the obstruction or excavation of any part of the sidewalk, curb and gutter, driveway apron or street? If so, please describe.

 8. Estimated cost of improvement: \$ _____
 9. Estimated date for work to commence: _____
 Estimated completion date: _____
 10. Architect's name: _____
 Address: _____
 Telephone number: _____
 11. Contractor's name: _____
 Address: _____
 Telephone number: _____
 12. Signature of property owner: _____
 13. Signature of general contractor: _____
 14. Montgomery County Building Permit # _____
 15. Have owners of adjoining and confronting properties been notified? Yes _____ No _____
-

Review of this application will be in compliance with current regulations of Section 3 of the Village of Chevy Chase.

Questions regarding this application should be addressed to the Section 3 Buildings and Roads Representative, Carolyn Greis, by phone 301-718-1737 or email CAGreis@msn.com.

The appropriate fee, payable to Section 3 of the Village of Chevy Chase, must accompany this application. The fee schedule can be found on the village website under the heading "Forms."

Application Approved: _____ Not approved: _____

Reason: _____

By: _____

Date: _____

Check Number: _____
